Attachment I (The OPC Nominating Committee)

to the

Rules of Procedure for the ESO Observing Programmes Committee

Approved by the ESO Council on 04.12.2013
(doc. ESO/Cou-1522 dated 21.11.2013)
ATTACHMENT I TO THE OPC RULES OF PROCEDURE

The members of the OPC and Expert Panels shall be appointed by the Director General based on the recommendations of a Nominating Committee for the OPC, which shall be constituted and operate as detailed below. The Nominating Committee shall formulate its recommendations such that the spread of expertise on the OPC reflects proportionally the scientific spread of the proposals received.

Nominating Committee

1. The Director General shall appoint a Nominating Committee to prepare proposals for the membership of the OPC and the Expert Panels.

2. The Committee shall consist of five (5) members of notable accomplishment in astronomy. Of the 5 members, two (2) shall be ESO employees (normally the Head of OPO and the Director for Science) and one (1) shall be the preceding Chair of the OPC.

3. The non-ESO members of the Nominating Committee shall serve no more than three (3) consecutive one (1) year terms.

4. The Director General shall select one of the members as Chair.

5. It shall be the duty of the Nominating Committee to convene as many times as necessary at the call of its Chair (including by means of telephone or video conference-calls) to prepare a slate of candidates to be nominated for the OPC and the Expert Panels.

6. More than one candidate may be nominated for each position.

7. The Nominating Committee shall solicit nominations and applications from the astronomical community through widely used channels of communication within the community. It may solicit input as appropriate, including from among the members of other ESO bodies (e.g. the STC, the Users’ Committee, OPC, Council).

8. The Nominating Committee shall consider and seek to provide an appropriate balance among areas of astronomical expertise and an appropriate diversity in the composition of the slate of candidates for the OPC and its Expert Panels, including nationality (including Chilean) and gender.

9. Actions by the Nominating Committee shall be taken by simple majority of those present and voting. Each member shall be entitled to one (1) vote.

10. Members of the Nominating Committee shall maintain the confidentiality of proceedings, documents and any other information relating to all matters identified as confidential, regardless of the manner of their transmission.

11. The normal rules for dealing with conflicts of interest in ESO Committees (Attachment II to the OPC Rules of Procedure) apply to the Nominating Committee.